

Appendix (6)A

POINT-TO-POINT INCIDENT MANAGEMENT

All Organising Committees must appoint an Incident Controller (IC) to take charge of serious incidents occurring in a race. The IC is the person responsible on the ground for attending any incident, taking charge of the situation, and thereby allowing the (S)RMO and (S)PVS to focus on their respective casualties.

The Clerk of the Course or, if suitably trained, any other person of the Organising Committee's choosing can be appointed to the position of IC but it must not be one of the (S)RMOs or (S)PVSs working at the meeting on the day. It is always advisable to have more than one person trained to act as IC so as to cover for illness, injury or multiple incidents in one race at different locations.

The Incident Controller (IC) must:

- Be suitably positioned on a Rapid Response Vehicle and be amongst the first attenders at an incident;
- Be clearly identifiable as the IC;
- Gather information from the attending (S)RMO and (S)PVS and carry out an immediate rapid (dynamic on site) risk assessment of the situation;
- Implement any safety critical actions – including Stop-Race/By-Pass/Hazard Warning;
- Advise the appropriate Officials of any actions taken so as secondary action can be implemented if necessary;
- Ensure the screens are correctly deployed at an appropriate time, position and distance – as agreed with (S)RMO and/or (S)PVS – jockeys need screening as well as injured horses;
- Control access to the 'inner cordon' (usually demarcated by the screens) to essential personnel only;
- Be aware of 'danger zone' around a recumbent horse and ensure nobody enters the 'zone';
- Maintain awareness of fractious, distressed or recovering horses and the potential dangers they may cause to the screen attendants;
- Keep the appropriate Officials apprised of any delay to racing which might be necessitated whilst the incident is ongoing. DO NOT discuss or mention actualities of incident or treatments.

The IC is there to **Control, Command, Communicate** and **Conduct** the response team on the ground so as to ensure everyone's safety and allow the (S)RMO and (S)PVS to do their jobs. The IC must understand and stick to their role – this does not include catching or restraining horses or holding screens.

In making the decision as to what safety critical actions are necessary – Stop-Race, By-Pass, Hazard Warning – it is essential that the IC knows the course, the time that it takes for horses to arrive back at the incident on subsequent circuits, and the time that it takes to implement each action. Regular practice of dealing with Serious Incident scenarios ensures that the IC is clear in their role, and that all racecourse personnel are familiar with their own individual responsibilities and the role of the IC.

All new team members must receive appropriate training to ensure they fully understand the same.