

**APPENDIX (St)B**

**AIDE-MEMOIRE – RUNNING AND RIDING**

**Guidance on conducting enquiry – Section 1.4)**

---

---

**INTRODUCTIONS**

Good afternoon [rider]..... and if present [owner/representative].....

The Stewards are enquiring under Regulations 125 to 128 into the running and riding of

[horse]..... in the [race].....

The Stewards acting on this enquiry are

on my left....., and on my right.....

My name is .....

---

---

**Running and Riding Guidance: When to hold an enquiry; When in breach; When not in breach –  
Section 2**

---

---

**DECISIONS (Section 2)**

**If the rider is in breach**

[rider]..... Having considered the matter, we find you are in breach of:

Regulation 126 in that you: Failed to ride out by dropping your hands for.....place;  
mistook the race distance;  
took the wrong course;  
rode an ill-judged race

Regulation 127 in that you: failed to give your horse the opportunity to obtain the best possible placing, with the intention of concealing its true ability/affecting the result;  
used the racecourse as a schooling ground/for conditioning

Regulation 128 in that you: failed to take all reasonable and permissible measures throughout the race to obtain the best possible finishing position.

As a penalty you will be fined £..... (Guide to common offences – Section 8.1 (L)).

(If rider took wrong course and failed to turn back and ride the course correctly, horse must also be disqualified.)

You do have the right of appeal and if you wish to appeal this decision you should contact the British Horseracing Authority at 75 High Holborn, London.

Can you please pay the money to [fixture secretary/other name]..... before leaving.  
(Cheques should be made out to *the* "Point to Point Authority")

Thank you

---

---

**If the owner is also in breach**

[owner] ..... Having considered the matter, we find you are in breach of:

Regulation 125 in that you failed (to give adequate/correct instructions to your rider to ensure that your horse has run on its merits.

You will be fined £.....(**Note at bottom of R&R Penalty Table – Section 6**)

You do have the right of appeal and if you wish to appeal this decision you should contact the British Horseracing Authority at 75 High Holborn, London.

Can you please pay the money to [fixture secretary/other name]..... before leaving.  
(Cheques should be made out to *the* "Point to Point Authority")

Thank you

---

---

**If rider/owner not in breach,**

[rider]..... and if present [owner/representative].....

Having considered your riding and comments, we have noted your explanation(s).

Thank you.